

## **Town of Holland Planning Commission**

### Meeting Minutes

March 18, 2026 – 6:00 PM

Location: Town Clerk's Office, Holland, VT

### **Members Present**

Jim, Parker, Liz, Darrell

#### **1. Call to Order**

Meeting called to order at approximately 6:04 PM.

#### **2. Approval of Minutes (February 18, 2026)**

No changes noted. Minutes approved.

#### **3. Adoption/Amendments to Agenda**

Motion to approve agenda made by Parker, seconded by Jim.

Motion passed.

#### **4. Planning Board Organization (FY 2026)**

Chair: Jim (motion by Liz, seconded by Parker)

Vice Chair: Parker (motion by Liz, seconded by Jim)

Secretary: Liz (motion by Jim, seconded by Parker)

All positions approved.

#### **5. Town Garage Project**

RFP Review:

- Commission reviewed RFP in detail and made minor grammatical edits.
- Motion to approve RFP with changes made by Parker, seconded by Jim. Motion passed.

Consultant Identification & Advertising:

- Discussed consultant options.
- Goal to send RFP to approximately 12–14 potential consultants.
- Advertising budget discussed (~\$350 for two weeks in the Chronicle).
- Ad proposal reviewed.

RFP Advertisement Format:

- Motion to follow CoC (cost code) format made by Parker, seconded by Darrell. Motion passed.

### Planning Committee (Garage Project):

- Committee includes: Parker, Darrell, Liz, Jim, Adam Provost, David Jacobs, Diane, Mitch.
- Additional community member needed.
- Responsibilities include attending finalist meetings, reviewing RFPs, and participating in at least four ad hoc meetings.
- No objection to Darrell reaching out to Burt regarding participation.
- Commission is seeking additional interested community members.

## 6. Old Business

### Bridge 30 Update:

- Discussion led by Darrell regarding status of Bridge 30.
- Jim summarized prior Selectboard discussion where Nate presented options.

### Water Planning Discussion:

- Overview of current limitations:
  - Approximately 7 dry hydrants
  - Potential reservoir locations discussed
  - Existing water line from Holland to Derby/Newport (currently controlled by another entity and shut down)

## 7. New Business

### Funding Opportunities:

- Discussion of CDS/earmarks through state and federal channels.
- Selectboard may request funding allocations for town projects (including garage project).

### Alternative Funding Strategies:

- Discussion of grants and other funding methods to reduce taxpayer burden.

### Planning Commission Interest:

- Estee Crawford expressed interest in joining the Planning Commission.

## 8. Additional Notes

Structures over 5,000 sq. ft. may require sprinkler systems if connected.

Cold storage structures require, at minimum, a roof.

## 9. Next Meeting

April 1, 2026 at 6:00 PM

Topics expected: RFP responses, Selectboard feedback, RFP advertisement (Chronicle)

## 10. Adjournment

Motion to adjourn made by Jim, seconded by Parker.

Meeting adjourned at approximately 7:30 PM.